

**MILWAUKIE CITY COUNCIL
WORK SESSION
NOVEMBER 1, 1999**

The meeting came to order at 5:30 p.m. in the Milwaukie Public Safety Building Community Meeting Room.

Council present: Mayor Tomei and Councilors Kappa, King, and Lancaster

Staff Present: City Manager Dan Bartlett; Assistant City Managers Richards and Bennett; and City Attorney Ramis.

Information Sharing

1. The group discussed the recent Metro Council meeting held at Milwaukie City Hall and some citizen complaints about notification that resulted. **Bartlett** explained that notification was Metro's responsibility, and it was unfortunate that the meeting ended sooner than advertised.
2. **Councilor King** attended the recent Johnson Creek Watershed Summit where participants discussed the Endangered Species Act and ways citizens could adjust their lifestyles to protect the environment. An inter-jurisdictional committee is working to consolidate ordinances so regulations are consistent throughout the watershed. Watershed members have expressed an interest in attending Neighborhood District Association (NDA) meetings to inform residents of the program.
3. **Councilor King** shared recent Oregonian articles and letters to the editor on the topics of big box development and speed humps. She also announced that Ardenwald teachers Deb Howe and Terri Cook would be recognized at the League of Oregon Cities Annual Conference Banquet.
4. **Councilor Kappa** commented on the Metro Policy Advisory Committee (MPAC) response to the Metro Growth Report and the possibility of a one-year extension. **Bartlett** said there would be a packet of information coming from Metro upon which the City Council could base its response. **Ramis** added that the argument centered mostly around methodology. **Bennett** indicated there were problems in Washington County because USA was the coordinating agency. There are also issues having to do with the 175 foot stream buffer impact on the boundary itself.
5. **Mayor Tomei** attended the Clackamas County Complete Communities meeting on behalf of Milwaukie where the consultant RFP was reviewed. She also asked for information relating to the employee turn over rate in Public Works and Planning. **Richards** said she would work on a response but

briefly stated that most of the employee turn over had been in Planning with very little in Public Works operations.

6. **Councilor Kappa** wanted to move forward on youth involvement in a shadow Council program.

December Meeting

The City Council directed staff to prepare a resolution establishing the second regular Council meeting in December on the 20th after the work session.

Oregon City Ordinance

Bartlett forwarded a request from Milwaukie Municipal Court Judge Gray that the City Council consider a fighting ordinance similar to the one recently adopted by the City of Oregon City.

Mayor Tomei saw no reason to adopt such an ordinance since there was no problem at this time.

After talking with Chief Kanzler, **Councilor King** understood that type of activity would be covered under existing state laws.

Councilor Lancaster felt that, although it was prudent to have a framework in place, fight clubs might be a fad activity that would decline as parents got involved. He asked if the City might incur any liability since it was aware of an existing condition and did not take preventative measures.

Ramis said the City would not be liable since there are other laws in place. The City Council could consider something more specific if necessary.

Councilor Kappa recommended cautious waiting to find out if the activity did move into Milwaukie.

The group agreed that it did not wish to consider such an ordinance at this time.

Emergency Operations

Bartlett explained that the state required either the City or County to develop an Emergency Operations Plan. As part of its contract with Milwaukie, the Clackamas County Fire District is responsible for maintaining the City's plan.

Randy Bruegman and **Ken Frentress** represented the District at the work session and discussed the proposed Plan in some depth.

Frentress reviewed the matrix that outlined the flow of events in an emergency response operation. If an emergency was identified in the City, the Council would be convened, and, if it deemed necessary, open the emergency operations. The City Manager would be Emergency Program Manager who in turn assigns personnel to fill key positions. He reviewed the four main functions of the center: operations, planning, logistics, and finance. **Frentress** explained that the Fire District had adopted the National Interagency Incident Management System (NIIMS) for the purpose of protecting personnel and establishing clear lines of authority and responsibility. He added that this was a dynamic program that could be amended as needed.

Councilor Kappa questioned how this differed significantly from the previous plan in which the Police Department had the lead.

Frentress said in many cases it would be a unified command, but sometimes the type of incident dictated which department took the lead. The District was committed to testing the emergency management system at least annually.

Bartlett added that the Fire Department generally has the resources to put into long-range planning. He also alerted the City Council that there would be an emergency exercise. There are signed mutual aid agreements in place statewide for police and fire services and public works. In order to ask for assistance, the City would have to have used all of its local resources including personnel and equipment. He added there would be an emergency preparedness article in the December *Pilot*, and booklets are available at the front counters of each facility.

Councilor King asked if these situations were covered by insurance.

Bartlett responded that after the City's own resources were exhausted, staff would track time and expenses through the Finance Department for FEMA reimbursement. Some communities have had to commit their entire operating budget to cover expenses during a disaster recovery phase.

Councilor Lancaster asked what private organizations the City might call upon.

Bartlett said there is a list of phone numbers that includes the Community Emergency Response Team (CERT) and food and shelter providers such as the Red Cross. He went on to explain the function of the various rooms in the Public Safety Building: community meeting room for briefings and media coverage; squad room would be command central; library for City Council; and fire training room for the activation area.

Bruegman discussed the role of the elected official. It is the District's job to provide the Mayor and Council with information, so the elected officials do not find themselves in an uncomfortable position with the media. The District is

committed to preparing the City Council prior to being placed in such a situation. It is also working on a budget that would allow for an equipment cache in each fire station throughout the district. These caches will likely total about \$50,000, so it will take several years to get them in place.

Bartlett added that under certain circumstances involving Public Works operations, an incident command center is established at the Johnson Creek facility.

It was consensus to direct staff to prepare a resolution adopting the Emergency Operations Plan for the November 16, 1999 meeting.

The Council interviewed David Aschenbrenner, Shannon Scott, Brian Newman, and Peter Koonce for vacancies on advisory boards and committees.

The meeting ended at approximately 8:45 p.m.

Pat DuVal, Recorder